**REPLY TO THE NOTICE**

Registered A.D.

Ref No. \_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Place: \_\_\_\_\_\_\_\_\_\_\_\_\_

To

\_\_\_\_\_\_\_\_\_\_\_\_\_[[Name]]

\_\_\_\_\_\_\_\_\_\_\_\_\_[[Name of the Father]]

\_\_\_\_\_\_\_\_\_\_\_\_\_[[Address]]

Madam/Sir,

Under instruction and on behalf of my client, \_\_\_\_\_\_\_\_\_\_\_\_\_[[name of the Client]] son of \_\_\_\_\_\_\_\_\_\_\_\_\_[[name of the Father of the Client]], resident of \_\_\_\_\_\_\_\_\_\_\_\_\_[[Complete Address of the Client]]; in reply to your notice dated\_\_\_\_\_\_\_\_\_\_\_\_\_ [[Date of the Notice, I write to you as under:.

1. That my clients after going through the contents of the notice feel that this notice has not been given under the instructions of\_\_\_\_\_\_\_\_\_\_\_\_\_ [[Name of the opposite Party]].
2. That as regards content in para 1 of the notice is not denied.
3. That para 2 of your notice is wrong, false and incorrect.

You are, therefore, called upon to instruct your client \_\_\_\_\_\_\_\_\_\_\_\_\_ [[Name of the opposite Party]] as above. Please note in case of any litigation your client has to pay Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ [[Amount of Cost or Legal Expenses]] the cost of this reply.

Thanking you.

Yours truly,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of the Advocate)

(Signature)

(Address)

(Contact)

**Note**: This reply is being sent to you under registered cover and certificate of posting to avoid any inconvenience.